

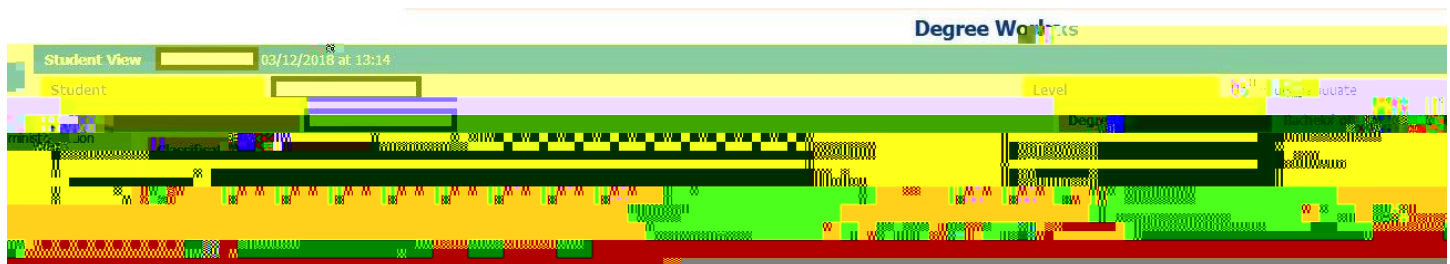
Degree Works Student Guide

Students may view Degree Works by logging into Banner and selecting Degree Works on the Main Menu. Listed below are the various components (blocks) of a Degree Works student audit. Please select the Frequently Asked Questions (FAQ) button for more detailed information and refer to the Legend below for a description of the symbols. The "*" symbol next to a course means the course has a prerequisite [listed in the catalog](#).

Legend			
(T) Transfer Class	K Credit by Exam	✓ Complete	☑ Complete except for classes in-progress
◆ Any course number	Grade Symbol See FAQs	✗ Not Complete	☒ Nearly complete - see advisor

1. Student Information block

- a. Catalog Year is very important as it determines unique requirements for each degree program.



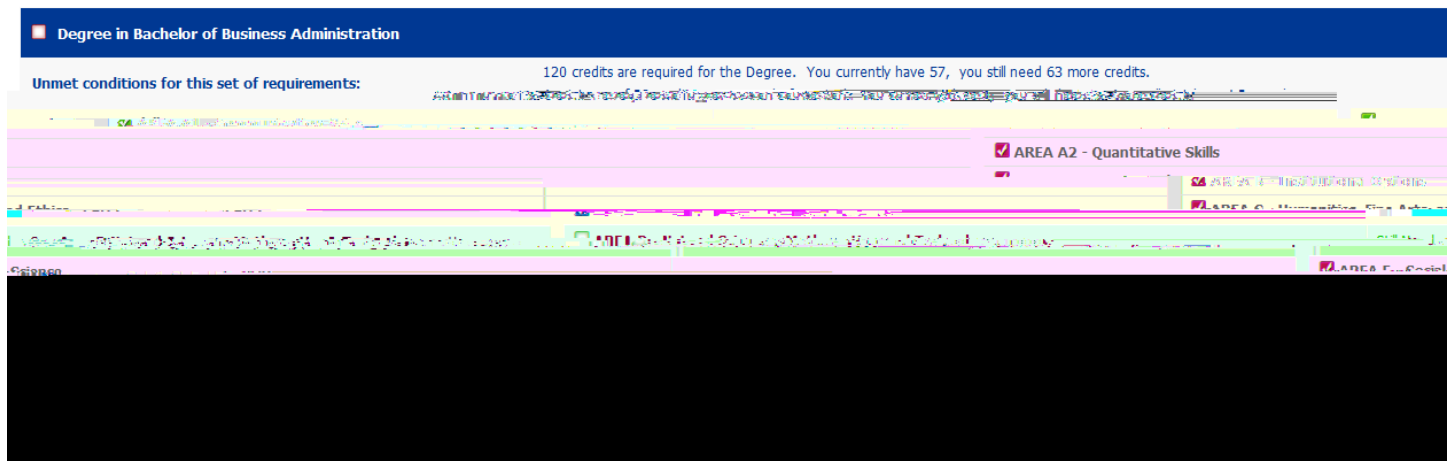
2. Degree Progress bar

- a. This is an approximation since all requirements are weighted equally although some may take more time to complete.



3. Overall Requirements Summary block

- a. Summarizes the Core Curriculum, Major, Minor, and/or Concentration requirements as well as non-course requirements.



4. Core Curriculum blocks

This screenshot displays a degree audit for core curriculum blocks. It includes sections for Area A1 (Communication Skills), Area A2 (Quantitative Skills), Area B (Institutional Options), and Area D (Natural Sciences, Mathematics & Technology). Courses listed include ENGL 1102 (Composition II), MATH 1111 (College Algebra), SPAN 1001 (Elementary Spanish I), and DNI C 1101 (American Government). A requirement for 'Calculus' is shown as 'Still Needed' with a note: 'Still Needed: 3 Hours in MATH 1450* or 1501* or 2040* or 2460*'. Other requirements like 'Area E Social Science' and 'HS and GA History and Gov' are also visible.

5. Area F block

- a. Based on your degree program

This screenshot shows the 'Area F BBA Degree' section of a degree audit. It states 'Hours Required: 18' and 'Hours Applied: 0'. A message reads: 'Unmet conditions for this set of requirements: 0 credits are required for Area F. You currently have 0, you still need 6 more credits.' Below this, several business courses are listed, including ECON 2105 (Principles of Macroeconomics) and ECON 2106 (Principles of Microeconomics). A requirement for 'Principles of Finance' is marked as 'Still Needed' with the note: 'Still Needed: 1 Class in ECON 2106* or 3106*'. Other courses like BUSA 3120, BUSA 4527, and BUSA 4005 are also listed with their respective requirements.

6. Common Professional Component (only for BBA degree-seeking students)

This screenshot displays the 'Common Professional Component' section of a degree audit. It indicates 'Hours Required: 30' and 'Hours Applied: 0'. A message states: 'Unmet conditions for this set of requirements: 30 credits are required for the Common Professional Component. You currently have 0, you still need 30 more credits.' The audit lists various business courses such as FINC 3440 (Principles of Finance), MGMT 3440 (Strategic Management), and BUSA 3130 (Business Law). Several requirements are marked as 'Still Needed', including '1 Class in FINC 3440*', '1 Class in MGMT 3440*', and '1 Class in BUSA 3130*'. Other courses like BUSA 3100, BUSA 3110, and BUSA 3120 are also listed.

7. Major Requirements block

This screenshot shows the 'Major in Management' section of a degree audit. It states 'Hours Required: 30' and 'Hours Applied: 0'. A message reads: 'Unmet conditions for this set of requirements: 30 credits are required for the Major. You currently have 0, you still need 30 more credits.' The audit lists management courses such as MGMT 3440 (Strategic Management), MGMT 4200 (Business Law), and MGMT 4201 (Business Ethics). A requirement for 'Advanced Operations Management' is marked as 'Still Needed' with the note: 'Still Needed: 1 Class in MGMT 4200*'. Other courses like CRJU 1100 (Intro. to Criminal Justice) and PSYC 1101 (Introduction to Psychology) are also listed. A note at the bottom states: 'At least 26 credits must be earned at UNW.' and 'Elective Courses' are also indicated.

